

Winter Maintenance Preparedness Task Force  
 Health Safety priorities  
 Updated 11 24 20

Operational Consideration Matrix:

Strategy	Phase	Risk Mitigation
Require face masks and social distancing whenever possible	1	effective to help stop spread of virus
Limiting size of all gatherings	1	effective to help stop spread of virus
Self-screening of staff prior to reporting to work	1	could keep infected employees from entering the facility
Require hand hygiene	1	reduces viral spread through touching, is very simple and promotes a good habit
Develop cleaning procedure for surfaces and equipment	1	will help to slow spread of virus
Minimizing number of individuals sharing vehicles & equipment (for example; utilizing single person operating equipment to load trucks)	1	will help to slow spread of virus, reduce amount of time required to clean equipment
Consider separating staff to remote locations	1	help to reduce contact time between staff
Provide screening station with masks and handsanitizer at entrance to facility	1	helps keep infected people out, provides mask if needed and reduces viral spread through touching
Consider staff going home for paid safety/rest periods	1	reduces number of employees needed to accommodate at the shed
Consider screening/checkpoint points at entry to facilities	2	helps keep infected employees from entering the facility
Consider staggering rest periods	2	Limits contact time between staff members, reduces the amount of area needed for rest breaks
Consider allowing hired operators to work from remote locations	2	will reduce contact time between staff members, some vendors may appreciate being able to use their own shops
Consider minimizing night patrol for backup operators when needed	2	Don't necessarily need night patrol during storms anyway,
Consider allowing staff to work even if they answered yes to any of the screening questions with H.R. approval	2	This will get employees back to work sooner,
Consider isolating staff who have failed screening questions with H.R. approval	2	this will limit exposure time with other staff members
Consider temporary discontinuance on anti-idling policy and vehicle restrictions	2	would allow staff to utilize vehicles for rest periods
Consider splitting crews during normal working hours and non-winter maintenance activities	2	reduce staff interaction
Consider staggering call-ins	2	Limits contact time between staff members, could eliminate need for screening point at entry
Consider barriers to assist when can't social distance	2	could reduce separation distances
Consider employees only coming to work for winter maintenance call-ins or high priority work tasks	3	could keep infected employees from entering the facility would include approval from the Governor's office
Consider calling in the National Guard	3	may be able to keep roads open
Consider closing the road	3	may be required if people are not available to plow to keep open
Consider reaching out to towns for assistance during storm event and lack of staff	3	some locations may have staff who can help, in some instances they may already be dead-heading over some of our roads

Commissioner decides Phase based on Interactive School Dashboard, # of DOT employees out of work due to illness, other data and geographic considerations

Phase of Response	
Phase 1	Low Risk
Phase 2	Medium Risk
Phase 3	High Risk

