

DRAFT MINUTES
SICOP Conference Call
14 December 2015
9:00-10:00 am Pacific / 12:00-1:00 Eastern

1. Introductions:

Chairman Lund called the conference call to order at the prescribed time.

Participants on the call:

Steve Lund, SICOP Chairman, Region 3

Mike Lashmet, Region 1

Kyle Lester, Region 4

Max Perchanok, TRB Winter Maintenance Chair

Kathy Ahlenius, TRB Surface Transportation Weather Chair

Greg Parker, NACE Representative

Rick Nelson, SICOP Coordinator

Absent:

Mark DeVries, APWA Representative

Wilf Nixon, At Large member

Paul Pisano, FHWA Liaison

Chairman Lund provided a briefing on the changes to the leadership of SCOM:

Steve Lund replaced Chris Christopher as vice chair of SCOM

Russ Yurek replaced Jennifer Brandenburg as vice chair of SCOM

Brad Darr replaced Steve Lund as chair of the Maintenance Operations TWG (formerly the Highway Safety and Reliability TWG).

2. Announcements

a. Status of TSP invoices and voluntary contributions

As of October there are 15 states that have made the voluntary contribution to SICOP. There is a lag in processing the invoices so there isn't cause to worry about the pace of contributions coming into AASHTO yet. Nelson reported that additional invoices have been sent to Colorado, Delaware, and Ohio at their request.

b. SICOP Website refresh

Nelson is working on refreshing the SICOP website. It is in its original form since the creation in the early 2000's. We will be working within the existing template and it will continue to reside on the AASHTO server. A document was distributed by email prior to the conference call showing the existing content and navigation.

The WMPCC was asked to review the current content and suggest additional content to be included. There should be a prioritization of the content so the priority pieces and be located within 2 clicks from

the home page. Content ideas should be emailed to Nelson in January 2016.

Perchanok brought up the relationship between SICOP, Clear Roads, and Aurora and the desire to have something on the website that showed the relationship between the three groups. This suggestion was noted.

c. SICOP Membership – Vacancies

There is currently a vacancy for a Region 2 member. Ideally they should hold a leadership position within their organization and their state should be participating in SICOP. WMPCC members should suggest potential candidates to Chairman Lund.

2. Review of Draft Operating Procedures for SICOP-WMPCC

Chairman Lund reviewed the draft Operating Procedures and discussed the purpose for the document and the desire to keep it at a high level. He mentioned that he would like to see some reference to the SICOP Coordinator position included. Nelson said he would craft some language.

A revised document will be sent to the WMPCC for final comments with a due date set after the TRB Annual Meeting. After all comments have been received and resolved within the document, Chairman Lund will call for a vote by email to approve the Operating Guidelines.

3. Adjourn

There being no other items from Committee members, Chairman Lund adjourned the conference call at 10:00 am pacific / 1:00 eastern.

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1-888-585-9008 Passcode: 261-892-381#

1.	Introductions	Steve
2.	Announcements- <ul style="list-style-type: none">- Status of TSP invoices and voluntary contributions- SICOP Website refresh- SICOP Membership - Vacancies	Rick / all
3.	Review of Draft Operating Procedures for SICOP-WMPCC	Steve
4.	Adjourn	Steve

Yearly Summary of SICOP Voluntary Contributions						
State	Region	FY2012	FY2013	FY2014	FY2015	FY2016
AK- Alaska	4	X	X	X	X	
AL-Alabama	2	X		X		
AR-Arkansas	2					
AZ- Arizona	4	X	X	X	X	
CA-California	4	X	X	X		X
CO-Colorado	4	X		X		
CT-Connecticut	1	X	X	X	X	
DE-Delaware	1		X			
FL-Florida	2					
GA-Georgia	2		X	X	X	
HI-Hawaii	4					
IA-Iowa	3	X	X	X	X	X
ID-Idaho	4	X	X			
IL-Illinois	3	X	X	X	X	
IN-Indiana	3	X				
KS-Kansas	3	X	X	X	X	X
KY-Kentucky	2	X		X	X	
LA-Louisiana	2					
MA-Massachusetts	1	X				
MD-Maryland	1	X	X	X	X	X
ME-Maine	1	X		X		
MI-Michigan	3	X	X	X	X	X
MN-Minnesota	3	X	X	X	X	
MO-Missouri	3	X	X	X	X	
MS-Mississippi	2					
MT-Montana	4				X	
NC-North Carolina	2	X	X	X	X	X
ND-North Dakota	4	X	X	X	X	X
NE-Nebraska	4		X			
NH-New Hampshire	1	X		X	X	
NJ-New Jersey	1		X			
NM-New Mexico	4				X	X
NV-Nevada	4	X	X	X	X	X
NY-New York	1	X	X	X	X	
OH-Ohio	3		X	X		
OK-Oklahoma	4		X	X	X	X
OR-Oregon	4	X	X	X	X	X
PA-Pennsylvania	1	X	X	X	X	
RI-Rhode Island	1	X	X	X		
SC-South Carolina	2					
SD-South Dakota	4	X	X	X	X	X
TN-Tennessee	2	X	X	X	X	
TX-Texas	4	X	X	X	X	X
UT-Utah	4	X	X	X	X	
VA-Virginia	2					
VT-Vermont	1		X	X	X	
WA-Washington	4	X	X			
WI-Wisconsin	3		X	X	X	X
WV-West Virginia	2	X		X	X	
WY-Wyoming	4	X	X	X	X	X
		33	33	34	30	15